



Florida Master Gardener Volunteer Awards of Excellence Educational Materials Judging Sheet

This award consists of the development of educational materials that are part of a horticultural program for the general public or other Florida Master Gardener Volunteers. This could include one or more of the following: educational brochure, fact sheet, training or workshop curriculum, educational website or content posted to existing website, educational video, gardening curriculum, webinar, or presentation.

See the Award of Excellence Instructions for submission rules. Submit an electronic copy or link of the written, verbal, or social media. For this award application, cover the following in your 3-page narrative.

- Summary (5 points)
 - A descriptive summary of your project. Your application will NOT be judged without this summary included.
 - Provide a list of all Master Gardener Volunteers who participated in this project and their roles.
- Scope of Project (20 points)
 - Explain the purpose of the project. Who were the target audiences who might benefit from this project? List community partners if applicable. Provide the budget for the project.
- Accuracy and Clarity (20 points)
 - Project is clear and accurate and citations provided. Citations provided. Copyright provided for pictures in the project.
- Educational Value (20 points)
 - How was the educational piece used in the horticulture program? How many times was the piece used (examples: copies distributed, website page views)?
- Format, Logos, and Branding (20 points)
 - Is the graphic design well thought out and have an original design and theme? Identify standards for UF/IFAS, Florida Master Gardener Volunteer Program, and county extension programs are followed appropriately.
- Outcome (10 points)
 - How many people participated in the project and what were their duties? Provide a written account with pictures (optional). Describe the publicity received. How was the project distributed? What was the potential impact on the community or audience? How did you evaluate this program?
- Learnings (15 points)
 - Describe any challenges you encountered or things you might change if you were to do the project again.



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County:	Project Name:		
Category	Possible Points	Points Awarded	Notes from Judge
<u>Summary</u> Descriptive summary of project. List provided of all Master Gardeners who participated in this project and their roles.	5		
<u>Scope of Project</u> Explain the purpose of the project. Who were the target audiences who might benefit from this display? List community partners if applicable. Provide the budget for the project.	20		
<u>Accuracy and Clarity</u> Project is clear and accurate and citations provided. Copyright provided for pictures in the project.	20		
<u>Educational Value</u> How was the educational piece used in the horticulture program? How many times was the piece used? Was the display used in conjunction with other educational materials like brochures or websites?	20		
<u>Format, Logos, and Branding</u> Is the graphic design well thought out and have an original design and theme? Identity standards for UF/IFAS, Florida Master Gardener Program, and county extension programs are followed appropriately.	20		
<u>Outcome</u> How many people participated in the project and what were their duties? Provide a written account with pictures (optional). Describe the publicity received. How was the project distributed? What was the potential impact on the community or audience? How did you evaluate this program?	10		
<u>Learnings</u> Describe any challenges you encountered or things you might change if you were to do the project again.	15		
Total Points	100		